

AGENDA

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Lyneham Primary School, Preston Lane, Lyneham, SN15 4QJ
Date: Wednesday 25 January 2012
Time: 6.00 pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

Refreshments and networking opportunities will be available during the refreshment break from 6:30pm to 7.00pm.

Please direct any enquiries on this Agenda to:

Penny Bell (Democratic Services Officer), 01249 706613 / penny.bell@wiltshire.gov.uk
or Alison Sullivan (Community Area Manager – Royal Wootton Bassett and Cricklade Area), 07917 721371/ alison.sullivan@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Allison Bucknell	Lyneham
Peter Colmer (Vice Chairman)	Cricklade & Latton
Peter Doyle (Chairman)	Royal Wootton Bassett South
Mollie Groom	Royal Wootton Bassett East
Jacqui Lay	Purton
Bill Roberts	Royal Wootton Bassett North

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies for absence</p> <p>3. Minutes (<i>Pages 3 - 10</i>)</p> <p>To approve the minutes of the meeting held on Wednesday 30 November 2011.</p> <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 11 - 24</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. 2012: A Year of Celebrations – Funding for Community Events ii. Draft Wiltshire Core Strategy Submission Document iii. Do You Have The X Factor? iv. New Waste & Recycling Collection Service v. Help to Live at Home Update vi. The Localism Act 2011 vii. Royal Wootton Bassett Signs Auction viii. Armed Forces Covenant Scheme. 	<p>6.00pm</p>
<p>6. 40-Unit Extra Care Scheme in Cricklade Area (<i>Pages 25 - 26</i>)</p> <p>To consider a proposal to set up a working group to develop plans for a 40-unit extra care scheme in the Cricklade Area.</p>	<p>6.05pm</p>
<p>7. Task Group Reports and Decisions (<i>Pages 27 - 34</i>)</p> <p>To consider reports from the following task groups and make any necessary decisions:</p> <ul style="list-style-type: none"> i. Community Area Transport Group ii. Neighbourhood Planning Forum iii. Cricklade Shadow Community Operations Board iv. Royal Wootton Bassett Shadow Community Operations Board v. Voices Working Group. 	<p>6.10pm</p>

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| 8. | Funding Applications (<i>Pages 35 - 40</i>)

a. Community Area Grants Scheme 2011/12

To consider the following applications:

i. Jenner Hall - £5,000 requested to assist with the repair of the roof.
ii. Wootton Bassett and Cricklade Extended Services Network - £2,500 requested for play schemes.

Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm

b. Area Board Projects

To consider an application for the Area Board to award £5,000 for a project to help support the local business economy by increasing visitor numbers throughout the community area.

c. 2012 Community Projects & Events

St Bartholomew's Flower Guild - £600 requested for a Jubilee weekend flower festival. | 6.20pm |
| 9. | Break - refreshments and networking opportunities | 6.30pm |
| 10. | Partner Updates (<i>Pages 41 - 56</i>)

To note the written reports and receive any verbal updates from the following:

i. Wiltshire Police
ii. Wiltshire Fire and Rescue Service (attached)
iii. NHS Wiltshire (attached)
iv. Parish and Town Councils (attached)
v. Community Area Young People's Issues Group (CAYPIG)
vi. Community-Led Planning Steering Groups
vii. Westlea Housing Association (attached)
viii. Chambers of Commerce
ix. Community Groups. | 7.00pm |

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|-----|---|---------------|
| 11. | <p>Economy and Enterprise</p> <p><u>Defence Technical Training Centre at Lyneham</u>
Capt John Sunderland RN (Chief of Staff, Defence Technical Training Change Programme) will present details about the establishment of a tri-service technical training centre at Lyneham.</p> <p><u>Integration of the Lyneham Defence Technical Training Centre with the Local Community</u>
Support measures for the integration of the new military community with the local civilian community will be discussed with contributions from the MOD and Lyneham Steering Group.</p> <p><u>Wiltshire Council Support for the Local Economy</u>
Alistair Cunningham, Wiltshire Council Service Director for Economy and Enterprise will outline Wiltshire Council activities supporting the local economy.</p> | 7.10pm |
| 12. | <p>Visiting Cabinet Representative</p> <p>Councillor Toby Sturgis will talk about his responsibilities for Waste, Property, Environment & Development Control Services, and respond to any questions.</p> <p><i>Questions may be submitted in advance. Please email penny.bell@wiltshire.gov.uk by 18 January.</i></p> | 8.40pm |
| 13. | <p>2012 - A Year of Celebrations (Pages 57 - 64)</p> <p>Laurie Bell, Director of Communications, Wiltshire Council, will provide an update on arrangements for local and county-wide celebrations for the 2012 Olympics and Queen's Diamond Jubilee.</p> | 8.50pm |
| 14. | <p>Evaluation and Close (Pages 65 - 66)</p> <p>The Chairman will invite any remaining questions from the floor.</p> <p>The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.</p> <p>The Forward Plan is attached for information.</p> | 9.00pm |

Future Meeting Dates

Wednesday 28 March 2012

7.00 pm

Cricklade Town Hall

Wednesday 30 May 2012

7.00 pm

St Bartholomew's School, Royal Wootton Bassett

Wednesday 25 July 2012

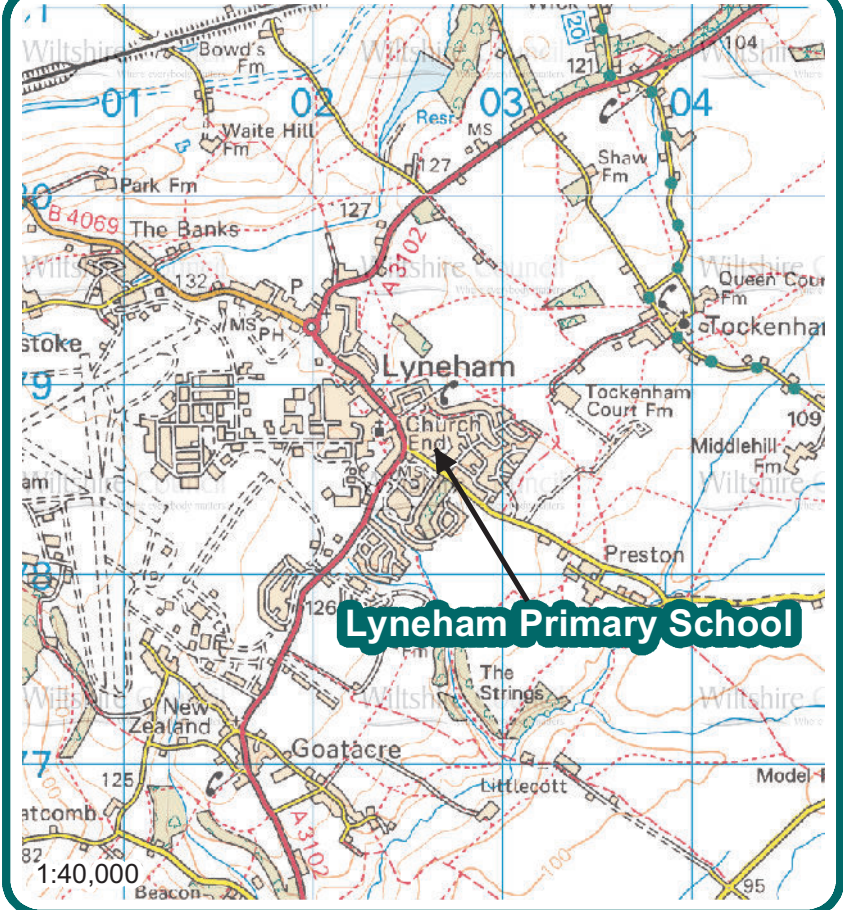
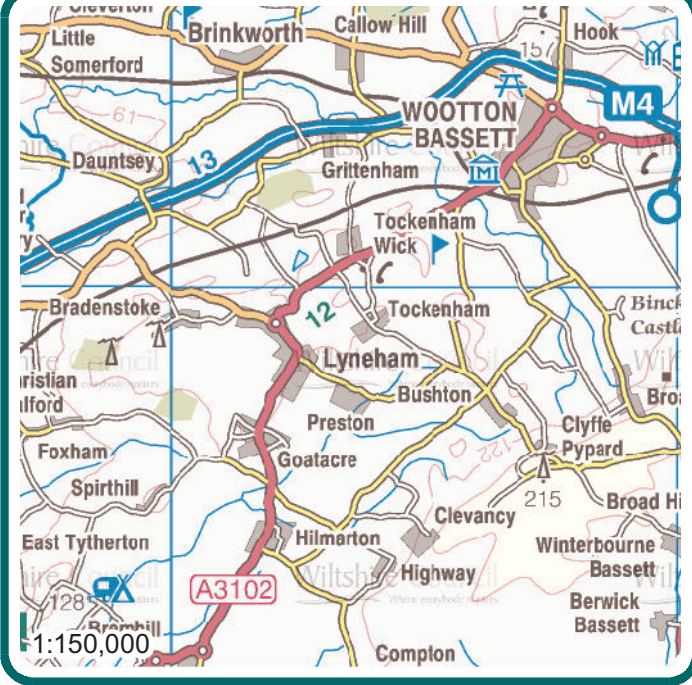
7.00 pm

Lyneham Primary School

Wednesday 26 September 2012

7.00 pm

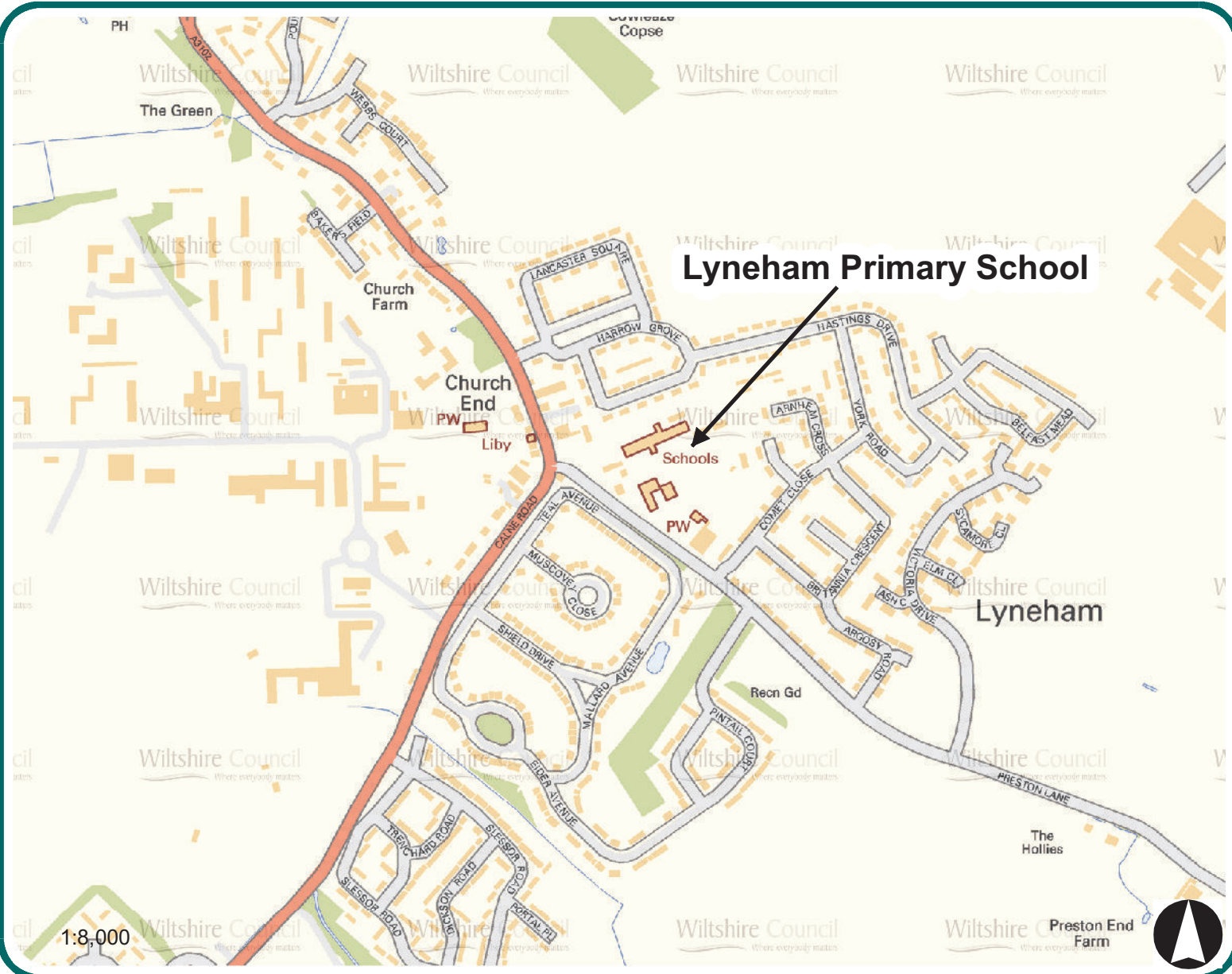
Cricklade Town Hall



Lyneham Primary School
 Preston Lane
 Lyneham
 Chippenham
 SN15 4QJ



 Where everybody matters



MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Royal Wootton Bassett Memorial Hall, Station Road, SN4 7DS
Date: 30 November 2011
Start Time: 6.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Penny Bell, direct line 01249 706613 or e-mail penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Doyle (Chairman), Cllr Jacqui Lay, Cllr Allison Bucknell and
Cllr Mollie Groom

Cllr Stuart Wheeler, Cabinet Member for Campus Development and Culture (including
Leisure, Sport and Libraries)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Alison Sullivan, Community Area Manager
Laurie Bell, Director of Communications

Town and Parish Councillors

Cricklade Town Council – John Harmer, David Tetlow, Terry Robertson, Shelley
Parker, Tina Jones

Royal Wootton Bassett Town Council – Steve Wallis, Jenny Stratton, Sue Hughes,
Michelle Temple, Johnathan Bourne

Broad Town Parish Council – Veronica Stubbings

Latton Parish Council – Phil Winfield

Lyneham and Bradenstoke Parish Council – R Glover, J Webb

Tockenham Parish Council – Diana Kirby

Partners

Wiltshire Police – Inspector Chris Martin, Sergeant Martin Alvis

Chambers of Commerce – Lis McDermott

Extended Services – Andrea Smith

Cricklade Shadow Community Operations Board – Ruth Szybiak

Royal Wootton Bassett Shadow Community Operations Board – Lisa Page

Total in attendance: 58

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and introduced the councillors and officers present.</p> <p>The Chairman advised that a new meeting format was being trialled and thanked everyone present for attending at the earlier time of 6pm. Feedback on the new format was welcomed.</p>
2.	<p><u>Apologies for absence</u></p> <p>Apologies for absence were received from Councillor Bill Roberts, Councillor Peter Colmer, Mike Leighfield of Royal Wootton Bassett Town Council, Andrew Brand of Marston Meysey Parish Council, Paul Harrison of Royal Wootton Bassett Sports Association and Jan Fisher of the 1st Purton and Lydiard Scout Group.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Wednesday 12 October 2011 were agreed a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to two announcements which were contained within the agenda pack. The first was a short summary of the consultation on the 11 to 19 Commissioning Strategy, and the second was notice of a household survey being carried out by Wiltshire Council. Copies of the survey were available in paper format, or the survey could be completed online at www.wiltshire.gov.uk/whatmatterstoyou .</p>
6.	<p><u>Task Group Reports and Decisions</u></p> <p>Updates were received as follows:</p> <ul style="list-style-type: none"> i. Community Area Transport Group The Community Area Transport Group had been looking at the current transport priorities and discussing with officers how the Council could work with town and parish councils to address the issues in partnership. The next meeting of the Community Area Transport Group would be held on Thursday 12 January 2012, venue to be confirmed.

	<p>ii. Neighbourhood Planning Forum The Neighbourhood Planning Forum had recently held its first meeting and the notes of the meeting were included within the agenda and available on the Council's website. The next meeting of the Neighbourhood Planning Forum would be held on Wednesday 14 December 2011, when discussions would be taken forward, and more detail would be provided at the January 2012 meeting of the Area Board.</p> <p>iii. Cricklade Shadow Community Operations Board The Cricklade Shadow Community Operations Board was about to commence phase 2 of the consultation, and full details would be reported back at the January 2012 meeting of the Area Board.</p> <p>iv. Royal Wootton Bassett Shadow Community Operations Board A report on the recent activity of the Royal Wootton Bassett Shadow Community Operations Board was circulated at the meeting.</p> <p>One question had been received regarding what use would be made of any interest gained on the insurance monies relating to the fire damage at Lime Kiln Pool. A response to the question by the Campus Delivery team was distributed at the meeting and had been posted on the Council's website. This could be viewed at: http://www.wiltshire.gov.uk/communityandliving/communitycampuses/woottonbassettcommunitycampus.htm</p>
7.	<p><u>Funding Applications</u></p> <p>a) <u>Community Area Grant Scheme 2011/12</u> The Area Board considered the following applications to the Community Area Grant Scheme 2011/12:</p> <p>i. <u>Cricklade Country Market</u> The sum of £215 was requested for displays for the local community market.</p> <p><u>Decision</u> The Area Board awarded the sum of £215 to Cricklade Country Market. <u>Reason:</u> The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.</p> <p>It was suggested that the Area Board could play an active role in promoting the Cricklade Country Market, and that details could be sent out to the community via the Community Area Network. <u>Action:</u> Alison Sullivan to promote the Cricklade Country Market via the Community Area Network.</p>

	<p>ii. <u>Cricklade Cricket Club</u> The sum of £3,300 was requested to erect a rabbit-proof fence to the perimeter of the cricket ground.</p> <p><u>Decision</u> The Area Board awarded the sum of £3,300 to Cricklade Cricket Club. <i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.</i></p> <p>It was suggested that local communities and groups that have received Community Area Grant funding in the past could play an active role in promoting the Community Area Grant Scheme, in the hope of attracting more applications from the wider community.</p> <p>b) <u>Community-Led Planning Grants</u> The Area Board considered one application for community-led planning funding as follows:</p> <p>i. <u>Latton Parish Council</u> The sum of £500 was requested towards the development of a community-led plan for Latton.</p> <p><u>Decision</u> The Area Board awarded the sum of £500 to Latton Parish Council.</p> <p>c) <u>Part Night Lighting</u> The Area Board considered one application from Cricklade to introduce part-night lighting to a number of residential streets in Cricklade.</p> <p><u>Decision</u> The Area Board approved the application from Cricklade for the introduction of part-night lighting.</p> <p>Further applications for the switching-off or dimming of street lighting were welcomed.</p>
8.	<p><u>Interval</u></p> <p>A 30-minute interval was held for refreshments and networking opportunities.</p>
9.	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police The written update was received and noted. Inspector Chris Martin reported that the new hub policing model was working well and that the level of local policing had increased. There had recently been an increase</p>

	<p>in the number of thefts from motor vehicles, and Inspector Martin advised all motorists to remove valuables from their vehicles and to remove suction marks from sat-navs, and also to remember to lock vehicles to prevent opportunists from getting into the vehicle.</p> <ul style="list-style-type: none"> ii. Wiltshire Fire and Rescue Service The written update was received and noted. iii. NHS Wiltshire The written update was received and noted. iv. Parish and Town Councils The written updates from Cricklade Town Council, Royal Wootton Bassett Town Council and Purton Parish Council were received and noted. There were no further updates from parishes. v. Community Area Young Peoples' Issues Group (CAYPIG) The written update regarding the youth transportation and bikability schemes was received and noted. vi. Community Groups The written update from Wootton Bassett Sports Association was received and noted. <p>It was also noted that there were now seven Community-Led Planning Steering Groups in the Community Area and a networking event held recently had been very successful. Further information on how to get started with a Community-Led Plan could be obtained from the local councillor, or from Alison Sullivan, Community Area Manager.</p> <p>It was announced that a cinema event was going to be held at the Wootton Bassett School Sixth Form Lecture Theatre on Friday 27 January 2012. Any suggestions for films to be screened at this or future events were welcomed.</p>
10.	<p><u>2012 - A Year of Celebrations</u></p> <p>An interactive session was held which encompassed the various events throughout 2012; including the Olympic Games, the Olympic Torch Relay and the Queen's Diamond Jubilee.</p> <p>2012 was planned as a 'year of celebration' for Wiltshire and as many people and communities as possible were encouraged to get involved in and celebrate these exciting events.</p> <p>Johnathan Bourne and Michelle Temple, Clerk and Assistant Clerk to Royal Wootton Bassett Town Council and Shelley Parker, Clerk to Cricklade Town Council, all provided informative presentations based on their experiences of</p>

planning and organising community events. Both town councils respectively had a lot of experience in event organisation and valuable advice and top tips were shared.

Laurie Bell, Director of Communications, Wiltshire Council, gave a presentation on the Olympic Torch Relay and the Diamond Jubilee, and also showed a short animation produced by the Olympics Committee that showed some of the famous places and landmarks around the country that the torch would pass through. This film could be viewed at:

<http://www.london2012.com/videos/2011/olympic-torch-relay-route-animation.php> .

Laurie provided advice on how communities could come together to celebrate these events, and advised that a toolkit was available to help people to plan their celebrations.

The Chairman announced that, at the previous Area Board meeting, support was shown for the Area Board to set aside some funding to be made available to assist communities and local groups to plan and hold events, and made a formal proposal for this to proceed.

Decision

The Area Board agreed to make available from its delegated budget the sum of up to £10,000 to be made available for bids from community groups and town and parish councils for events to celebrate the 2012 Olympics and/or Diamond Jubilee, provided that the bids met one or more of the following criteria:

- 1) Reinvigorates our local economy**
- 2) Showcases what we have and what we do so well in the Royal Wootton Bassett and Cricklade area**
- 3) Promotes our strong and vibrant community spirit.**

The Chairman advised that the bids for funding would be considered at the January and March 2012 Area Board meetings, and suggested that applications should come from community groups with the support of their local councillor. Details of how to apply could be obtained from Alison Sullivan, Community Area Manager.

To conclude the item, a workshop session was held and people were asked to consider ideas for events for 2012. A number of exciting ideas were put forward and Laurie undertook to collate the ideas and produce an event plan to assist with the process of bidding for funding.

The Chairman thanked all of the facilitators for providing such an interesting and informative session, and thanked everyone present for their participation.

11.	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor Stuart Wheeler talked about his responsibilities for Campus Development and Culture (including Leisure, Sport and Libraries). The following comments arose in the discussions that ensued:</p> <ul style="list-style-type: none"> • The proposals for the Royal Wootton Bassett campus were expected to be considered by Cabinet in spring 2012; however an update would be provided at the Cabinet meeting on 13 December 2011. • A business plan for the Royal Wootton Bassett campus was currently being prepared. The proposals were ambitious and the funding sources needed to be identified, which could potentially include some partner funding. • Despite some concern, reassurance was given that there were no alternative proposals being developed for the campus. The only working proposal was that being developed by the Shadow Community Operations Board. • It was confirmed that the insurance money from the fire-damaged Lime Kiln pool would be reinvested in the Royal Wootton Bassett campus. The insurance details, once known, would be made available to the public. <p>The Chairman thanked Councillor Wheeler for his attendance, and stated that the campus discussions would continue in more detail at the next Area Board meeting.</p> <p>It was noted that the Royal Wootton Bassett Shadow Community Operations Board was hosting an Equalities Workshop on Wednesday 7 December 2011 from 6:30pm – 8pm.</p>
12.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Royal Wootton Bassett & Cricklade Area Board would be held on Wednesday 25 January 2012, 6pm at Lyneham Primary School.</p>

Royal Wootton Bassett & Cricklade Area Board – Wednesday 25 January 2012

Chairman's Announcements

2012 A Year of Celebrations – Funding for Community Events

The Area Board agreed (November 2011) to make up to £10,000 funding available for community events to celebrate the Olympics and/or the Queen's Diamond Jubilee during 2012.

Bids for funding can be made by community groups and town or parish councils through a completion of a simple short application form (copy attached) and ideally should have the support of the local Wiltshire Council member.

Bids for funding are simply required to meet one or more of the following criteria.

Reinvigorates the local economy

- 1. Showcases what we have and what we do well in the Royal Wootton Bassett and Cricklade community area**
- 2. Promotes a strong and vibrant community spirit**
- 3. Reinvigorates the local economy.**

Early application of bids is advisable.

Completed bid for funding should be submitted to Alison Sullivan, Community Area Manager, who can also provide further assistance.

**Royal Wootton Bassett & Cricklade
2012 Community Projects/Events**

1. Details of Project

Name:

Address:

Email Address:

Tel No:

Name of Organisation:

Please outline your project below:

2. Where is the project taking place?

3. When will the project take place?

4. Please outline which of the criteria you feel your project meets, and why:

- **Reinvigorates our local economy**
- **Showcases what we have and what we do so well in our area**
- **Promotes our strong and vibrant community spirit**

Royal Wootton Bassett & Cricklade 2012 Community Projects/Events

5. What is the desired outcome/s of this project?

6. Who will project manage this project?

7. Please show a breakdown of costs for your project (including the sum you are applying for from the Area Board) and provide details of any other funding sources

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
	£			£
	£			£
	£			£
	£			£
Total	£	Total		£
Amount Applying for:	£			

8. Additional information in support of the project

Please email completed application forms to alison.sullivan@wiltshire.gov.uk

Notes

Please be aware that the Area Board expects those bidding for funds to have discussed their proposed project or event with their local Wiltshire Council Member and, at least in principle, to have secured their support – while the award of any funding will depend on Area Board approval.

Please note that the Area Board will not provide funding support for events which can be classed as 'street parties'.

Royal Wootton Bassett & Cricklade Area Board – Wednesday 25 January 2012

Chairman's Announcements

Draft Wiltshire Core Strategy Submission Document January 2012

Subject to formal Cabinet approval, Full Council will be asked on 7 February 2012 to approve the Draft Wiltshire Core Strategy for publication for a final six week statutory consultation period commencing on or around 20 February 2012.

Subject to no fundamental issues being raised on the soundness of the Strategy, Full Council will also be asked to approve the document for the purpose of Submission to the Secretary of State.

The Draft Wiltshire Core Strategy details a spatial strategy for Wiltshire and related polices. The Draft Strategy also incorporates Area Strategies, including for the Royal Wootton Bassett and Cricklade Community Area.

The Area Strategy for the Royal Wootton Bassett and Cricklade Community Area includes, but is not limited to, recognition of the following:

- No strategic housing sites to be allocated in the community area over the plan period (2006-2016) (Core Policy 19 – Spatial Strategy for Royal Wootton Bassett and Cricklade Community Area);
- Priority for the long established policy of protecting the distinct character and identity of the villages and settlements, particularly to the parts of the community area adjoining the administrative area of Swindon Borough Council;
- That the open countryside should be maintained to protect the character and identity of the area in accordance with the appropriate Core Policy relating to landscape (Core Policy 51) and the further consideration of protection for this area in any future community-led Neighbourhood Plan;
- A requirement for a transport assessment for any major development proportionate to the scale of the proposal.

In addition, on Planning for Swindon, the Draft Wiltshire Core Strategy recognises the conclusion of the emerging Swindon Core Strategy that development to the west of Swindon, including within the Royal Wootton Bassett and Cricklade Community Area is unnecessary and does not represent the most sustainable option for future growth in Swindon.

Strategic Transport Network

Core policy 66 provides for the development and/or improvement of a number of railway stations including Royal Wootton Bassett rail station.

The Draft Core Strategy Document

Access to the full documentation will be made available on the council website and in public libraries during the consultation period.

Royal Wootton Bassett & Cricklade Area Board – Wednesday 25 January 2012

Chairman's Announcements

DVD – Do you have the X Factor?

Has your town or parish struggled in the past to find councillors? When did you last have an election? Does your organisation need more volunteers?

Today, more than ever, we need good quality councillors and volunteers at all levels, who are ready and willing to engage with the community and make tough decisions.

The Councillor Development Group at Wiltshire Council has produced a DVD aimed at encouraging people to become more involved with democracy in their local area. This could be by standing as a unitary, town or parish councillor, campaigning on local issues, volunteering or attending meetings.

The DVD has been shown before the start of this meeting and a copy is available for all town and parish councils to take away. We hope that you will be able to use it to encourage people to take a more active part in local democracy in your area. Of course if anyone else could make use of a copy then please take one with you.

If you have any questions about the DVD or would like advice on how it can be used in your area then please contact Lynda Williams or Marie Todd.

http://www.youtube.com/watch?v=8Y_CvgVAqvY

Marie Todd
Area Board and Member
Support Manager
Wiltshire Council
01225 718036
Marie.todd@wiltshire.gov.uk

Lynda Williams
Workforce Development
Business Manager
Wiltshire Council
01225 713079
Lynda.williams@wiltshire.gov.uk

Royal Wootton Bassett & Cricklade Area Board – Wednesday 25 January 2012

Chairman's Announcements

New Waste & Recycling Collection Service

Wiltshire Council has decided to offer all residents the same, high quality, waste and recycling service and offer improved recycling opportunities for all. Wiltshire currently sends 37% of the waste it collects to landfill and recycles 41% of household waste. We need to recycle more and landfill less. Landfill Tax currently costs £56 per tonne and this will rise to £80 per tonne by 2014.

Before Christmas the council introduced the new kerb-side plastic bottles and cardboard collection. Over 700 tonnes a month are being collected county-wide, with over 210 tonnes a month of plastic bottles and cardboard being collected from households in north Wiltshire.

From early February 2012, the council will be delivering new, green lidded, garden waste bins to those residents who signed up before 1 December 2011. If you missed the deadline but want to opt-in to the new, non-chargeable, garden waste collection service, you can sign up to receive your bin in summer 2012. You can do this on-line via the council's website, by telephoning the council or by completing a form. If you currently receive a garden waste collection service or if you have already signed up for the new service you don't need to take any further action.

The new garden waste service will commence from early March and at the same time the council will introduce a fortnightly collection of household waste. The new waste and recycling collection service should enable Wiltshire Council to increase recycling to 50% and reduce the amount of waste sent to landfill to less than 25%.

During February residents of north Wiltshire will receive a collection calendar and information leaflet through the post setting out collection dates for all the services. Information and advice will be available from council staff at road shows, on the council's website, by telephoning the council and in the Wiltshire Council magazine. Residents will also be reminded on the date of their last weekly collection of household waste that future collections will be fortnightly.

While the vast majority of residents will manage the new waste and recycling collection services well, the council is aware that some residents may experience some difficulties. This could be because you do not have storage space for the new bins, you have a large family or a member of your family creates medical waste. Please contact the council if you are experiencing difficulties and we will work with you to resolve any problems.

The council would like to take this opportunity to remind residents that:

- All households are entitled to up to two black boxes for recycling glass bottles and jars, paper, food tins, foil, clothes, shoes, aerosols and drinks cans
- Only plastic bottles and cardboard can be collected in blue lidded bins
- All containers need to be out by 7am on the day of collection
- With the exception of the black box collection service, no side waste will be collected

For further information residents can: visit www.wiltshire.gov.uk/waste, call 0300 456 0102 or look out for further information coming in due course.

Royal Wootton Bassett & Cricklade Area Board – Wednesday 25 January 2012

Chairman's Announcement

Help to Live at Home - update

The council are continuing to work with the NHS, selected providers and residents of Wiltshire to implement the 'Help to live at Home' service. This service will, upon full implementation improve the experiences of people and their carers who require support, whilst ensuring that the changes are sustainable in the future.

The main priority at this stage is managing the movement of customers from existing providers to the new Help to Live at Home providers: Enara Complete Care, Ridgeway Care (now re-named Aster Living), Somerset Care at Home and Leonard Cheshire Disability. This is being managed on an individual basis to ensure that customer requirements are taken into account. It is important that these changes are undertaken with as little disruption as possible to the customer concerned.

Testing out the New Model:

The Help to Live at Home service is a new way of working for the Council and is unique in the country we believe. What is different is that providers will only be paid if they deliver the service that customers, the Council and NHS want. This will be introduced later in the year however, before introducing this new way of working we want to test it out which we plan to do so in February in West Wiltshire working with Somerset Care. Whilst we are testing out this new payment system we are also going to test out the new response service as well as the new equipment service so we can be sure that it all works as we intended.

Practical Help and Support at Home:

In November a new contract for community equipment and practical help in the home was awarded to Medequip Assistive Technology Limited, a national organisation with offices in Calne. In addition to bathing aids, grab rails and ramps, Medequip will also be providing telecare equipment, continence products and pressure care. In the future Medequip will also be opening new retail outlets and will be employing specialist advisors, able to help people to find the right equipment for them. Medequip are also planning to operate a mobile equipment "bus" able to go all over the county so that people in rural areas will be able to see what equipment is available to help them.

Response service

A key part of the Help to Live at Home approach is to offer telecare to customers with a call centre and personal response service able to visit people at home if necessary.. This service will be available county-wide and will operate 24 hours a day and 365 days a year. There will be an opportunity for people to purchase the service privately if they are not eligible for a service from the Council. The response service will be provided by Wiltshire Medical Services (WMS) in partnership with the NHS, which is based in Chippenham. When the customer presses their alarm or a

telecare sensor in their home indicates that there may be a problem, an alarm is received by the call monitoring centre at WMS who assess the most appropriate response to resolve the situation.

Issues and Concerns:

In making these changes the Council wants to hear from people who are receiving these services about their experiences. We believe that the changes that are being implemented will provide excellent services to the whole population of Wiltshire but recognise that it will take time for services to settle down. Should you have any concerns about services you or someone you know is receiving please contact: 01225 712553 anytime between 9am and 4pm Monday to Friday.

Royal Wootton Bassett & Cricklade Area Board – Wednesday 25 January 2012

Chairman's Announcements

The Localism Act 2011

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, most of these are not yet in force.**

The Act contains a number of *enabling provisions*. These give the Secretary of State power to introduce regulations and guidance that will make the measures 'live.' We anticipate that the key areas will come into force from April 2012 onwards.

The government has published a [Plain English Guide to the Localism Act](#) which summarises the main measures under four headings:

- new freedoms and flexibilities for local government
- new rights and powers for communities and individuals
- reform to make the planning system more democratic and more effective
- reform to ensure that decisions about housing are taken locally

We will provide a more detailed briefing on the implications for Wiltshire early in 2012. Although the Act is 497 pages long, the implications of some of the key measures will not be clear until the Secretary of State has introduced regulations and guidance. We will keep you updated on major developments.

A recent publication '[Localism in Action](#)' highlights emerging innovative practice in the South West which may become more commonplace with the implementation of the Act.

New freedoms and flexibilities for local government

- The 'general power of competence' gives local authorities more freedom to do things and this is welcomed. There are some restrictions on how the power can be used and limits on when it can be used to generate income. The Secretary of State can impose further restrictions so the extent of the power will become clearer over time.
- Ministers can order local authorities to pay fines for breaches of EU law in cases where they are deemed responsible for the failure to comply with EU law.
- The current standards framework and the national regulatory body, Standards for England, will be replaced with new local arrangements that will have implications for all councils. The council's monitoring officer will be writing to all town and parish councils about these changes.
- The Act clarifies the rules on 'predetermination' to reflect case law (so there is no change in practice). The rules of predetermination make sure councillors take part in discussions and make decisions with an open mind.
- Councils will have more freedom to offer business rate discounts, but the cost of discounts must be met locally.
- Other measures include some flexibility on governance arrangements, directly elected mayors, and items relating to London and major cities.

New rights and powers for communities and individuals

- The 'community right to challenge' gives groups, parish councils and employees the right to express an interest in running a local authority service. If the challenge is accepted the challenging organisation can bid as part of a procurement exercise.
- The 'community right to bid' gives community groups a chance to bid for assets listed as having 'community value.' Community groups that express an interest will have a limited amount of time to raise money to bid to buy the asset on the open market.
- If a council proposes to raise council tax by more than a threshold set by the Secretary of State it will have to hold a referendum to get approval from local voters.
- Councils will vote on and publish a statement of their policies on pay, including the pay of senior officers.

Reform to make the planning system more democratic and more effective

- The measures are wide ranging and include the abolition of regional strategies, a duty for public bodies to cooperate in planning matters, neighbourhood planning, the community right to build and a requirement for developers to consult communities before submitting certain planning applications.
- The Act contains some stronger planning enforcement powers, reform of the community infrastructure levy, reform of the way local plans are made. It also gives government ministers power to take decisions on nationally significant infrastructure projects.
- The November newsletter provided a link to a [government leaflet](#) on the proposals for neighbourhood planning.
- Further briefings on the changes to planning will be provided in the New Year and updated as regulations are made and implications become clearer.

Reform to ensure decisions about housing are taken locally

- Social housing allocations reform gives local authorities greater freedom over who qualifies to go on the waiting list. Authorities must still make sure social homes go to the most vulnerable and those in greatest need.
- Social housing tenure reform gives social landlords flexibility to grant fixed term tenancies for people entering social housing (not for current tenants).
- Reform of homelessness legislation allows local authorities to meet their homelessness duty by providing good quality private rented homes.
- Reform of council housing finance changes the way social housing is funded, which gives more local control.
- The National Home Swap scheme enables people who would like to swap their social home to access details of all other tenants who may be a suitable match.
- Reform of social housing regulation changes the way that social housing is regulated, abolishes the Tenant Services Authority and changes the way that complaints about social landlords are handled.
- The Act also abolishes the need for people selling their houses to provide Home Information Packs.

Update to Area Board 25th January 2012

40 Bed Extra Care Unit for Cricklade

In January 2011, Wiltshire Council's Cabinet approved the Older People Accommodation Development Strategy, which identified a need for a 40 unit extra care scheme within the Cricklade area. In order to progress this, it is proposed to establish a working group with representatives of the local community to identify a suitable site for this development and to work together to deliver this facility through the agreement of the design / specification etc.

We will be inviting representation from the Town Council and other partners together with interested members of the local community to be part of the process. The recommendation is that this group would become a sub-group to the Cricklade Shadow COB which reports to the Area Board. The terms of reference will be produced in due course.

Proposal by Peter Colmer: That the proposed working group to be formed to look at the feasibility of this initiative will be assigned to the Cricklade Shadow COB as a sub group and will report on progress to the area board via this medium

Royal Wootton Bassett and Cricklade Area Board:-Community Area Transport Group

(Highways and Transport Group) 12th January 2012 : Agenda and Action record

This meeting was called to clarify the 3 projects that had previously been prioritised by the Area Board and only the 3 Parishes affected were invited to attend. The next meeting is to be held on Thursday 15th March at 7pm and all town and parish councils and officers are invited to attend. Record of meeting on 27th October and 12th January to be utilised on 15th March 2012 to follow up on action points.

<u>Agenda item 1.</u> <u>Broad Town</u>	<u>Specification</u>	<u>Cost and from which budget</u>	<u>Any further actions</u>
White Gates to reduce speeding Discussion between Veronica Stubbings and Steve Hind	2 Plans were agreed 2011-072-broa-dmk-d003 revision A And 2011-072-broa-dmk-d004 revision A. Re the Hedge - owner has agreed for it to be cut back Re the Field Gateway – Highways needed assurance that this was not used often - this given. Parish council agreed to monitor the hedge and report any issues to Clarence. Project includes taking away the uneven road and putting in a double bend sign	£2,000 from Parish Council £600 from central funds £1,500 from CATG budget <u>£4,100 Total Agreed</u> any sums over this amount will be picked up by Steve Hind and central funding	Highways to Implement by the end of March. Parish council to monitor hedge and report any issues to Clarence.
<u>Agenda item 2</u> <u>Lydiard Millicent</u> White Gates to reduce speeding Tom Pepperall and Steve Hind	<u>Specification</u> 2011-073/lyd/dmk/d004 revision 0 Village gates around the speed signs, not moving the signs, 2 roundels in road with 30mph and 40 mph (£185) Hedge cutting must be done by Wiltshire as PC not licenced to undertake this.	<u>Cost and from which budget</u> £485 from Lydiard Mill PC (£300+£185) £1,000 from CATG budget £471 from Central funds <u>£1956 Total Agreed</u> Steve Hind advised that the CATG nor the PC wont be charge any contingency, Central	<u>Any further actions</u> To be Started before end of March. Broad town request priority for c road review of speed limit

Royal Wootton Bassett and Cricklade Area Board:-Community Area Transport Group

(Highways and Transport Group) 12th January 2012 : Agenda and Action record

	Contingency for traffic management (wont be charged to CATG or Parish Council)	highways will pick this up if it occurs	
<p><u>Agenda Item 3</u> <u>Cross Lanes</u></p> <p>Mike Bell, Jacqui Lane and Steve Hind</p> <p>Background information: Jacqui did 2 traffic counts in 5 years and there has been an 18% increase for each year, coming from Swindon.</p> <p>Proposed solution to Cross Lanes is not the preferred option but by undertaking this project, it might assist and the difficulties at Cross Lanes will be monitored. The only real solution is a different junction or roundabout costing £100,000, or traffic lights would be easiest and simplest solution costing £60,000. A suggestion was made that the Tadpole land development in the future (5 years) could fund this? Also need a weight limit on the road – issue has been raised on</p>	<p><u>Cross Lanes Specifications</u></p> <p>3 plans were agreed– 2011-055-d003 Revision A, 2011-055-d008 Revision B, 2011-055-d007 revision A.</p> <p>This included widening the access to 5.5 meters - min for 2 lane approach and resurfacing the road. Relining the road and adding Rumble strips and new signage. Signing at every junction. Road closure required (costing £3,000)</p>	<p><u>Cost and from which budget</u></p> <p>It has been agreed that this project will be capped at £15K CATG Area Board Budget.</p> <p>£15 is the estimate</p> <p>£9,000 from CATG, Parish Council is unable to contribute. £6,000 from CATG for next year, if funds are available - this will be underpinned by Central funds in the meantime to ensure the project goes ahead. Steve Hind will ensure temporary funding is made available.</p>	<p><u>Any further actions</u></p> <p>CATG budget needs to identify £6,000 for this project in retrospect from 2012/2013 budget if funding allows.</p> <p>Steve Hind will request Spencer Drinkwater reconsiders the decision that a weight limit is not suitable and clarify reasons for decision.. (Road use by cycles may assist changing decision)</p> <p>Weight limit to be put on the agenda for next CATG.</p> <p><u>Review of speed limit</u> - Prioritise Hayes Knoll C70 for review of speed limit asap with Integrated transport group and take to Area Board for a decision.</p> <p>Purton Stoke already has an order to reduce the speed limit, Procedure for gaining prioritisation of c and uc road</p>

Royal Wootton Bassett and Cricklade Area Board:-Community Area Transport Group

(Highways and Transport Group) 12th January 2012 : Agenda and Action record

<p>issues system; number 1814. Spencer Drinkwater had previously declined to put a weight limit in the road as this was not eligible. Steve Hind suggested that Spencer could be asked to revisit this decision - in the past this was looked at and was not eligible.</p> <p>Speed limits are being reduced to 50 on Packhorse lane, and Cricklade Road.</p> <p>A review of c roads that prioritises Hayes Knoll C70 would help.</p>			<p>review yet to be agreed – possibly in April?</p> <p>The next meeting is to be held on Thursday 15th March at 7pm and all town and parish councils and officers are invited to attend.</p> <p>Record of meeting on 27th October and 12th January to be utilised on 15th March 2012 to follow up on action points.</p> <p>Need to prioritise projects at meeting on 15th March for next year's budget.</p>
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Wootton Bassett and Cricklade Area Board – 25 January 2012**Neighbourhood Planning Forum**

Members of the Neighbourhood Planning Forum (parish/town council representatives and representatives from the community-led planning steering groups) met on 14 December and agreed to support continued working towards the development of a Neighbourhood Plan for the community area as a whole.

The Forum is next due to meet on 1 February 2012 when it is expected to formally endorse its proposed Terms of Reference and begin to draw up a programme of work.

The Draft Wiltshire Core Strategy Submission Document formally recognises the existence of a community-led neighbourhood planning process for the community area and of the role it is expected to play in helping to protect the distinct character and identity of the villages and settlements to the west of Swindon and the associated open countryside (Core Policy 51)

Update to Area Board 25th January 2012

SCOB – Cricklade and Area Campus

The second round of consultation took place December 2011. This consultation was based on the finding of the initial results of the questionnaires delivered to each household in August. Therefore the second round consultation was based on a proposal for a split site Campus with two sites proposed, one being the existing Leisure Centre and a choice of two possible building options on the High Street (namely Ockwells and the Police Station).

For the second round consultation it was decided not to repeat the process of questionnaires to each household, but to target specific local groups and to hold two full day open sessions where anyone could attend and discuss the proposal. The open sessions were publicised through a notice in the Cricklade Chronicle (delivered to all households in Cricklade and surrounding parishes) and by placing Posters all around the Town.

Even though the timing was not optimal (being so close to Christmas) and the weather was certainly not good on the days – there was a good turnout to the open sessions and some very meaningful input in terms of spoken comments and completion of a short question sheet. The consultation with the targeted groups continues and is expected to be completed by the end of January.

The outcomes so far, from this second round consultation, are as follows:

- There was a very high level of support for the split site proposal.
- The term “Campus” still continues to confuse some members of the community
- There is a segment of strong feeling that the Ockwells building is important and currently serves a good purpose, along with some views on the use of both Ockwells and the Police Station
- Strong views expressed about the need to redevelop the Old Police station which is felt to be something of an eyesore on the High Street
- Several views expressed about the cost of embarking on such a project in current times
- Comments on moving the Museum to the High Street were favourable in that it would allow the historical information and items to be much more accessible
- On the subject of services required to be made available at the Leisure Centre items deemed to be important or very important to have (with 91% - 57% support in descending order), were Swimming, Hall, Outdoor Space, Youth Club, Gymnasium, Tennis, Playgroup and Squash. Additionally the Leisure Centre Committee feel that a Police presence in some form would be very beneficial.
- Important or Very important services required to be made available at the High Street location (with 88% - 68% support in descending order) were Library, Town Council, Police, Tourist Information/Shop, Day Centre, General WCC enquiries, Museum.

By the end of January all group consultation will be completed and more work done on understanding the service provision for each location.

Before the next Area Board meeting of 28th March it is anticipated that a firmer proposal be available, based on desktop appraisal of options, and a brief will be drawn up for initial feasibility exercises to take place

12th January 2012

Ruth Szybiak, Chair, Cricklade Shadow COB

Report to	Royal Wootton Bassett and Cricklade Area Board
Date of Meeting	25th January 2012
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 2 applications seeking 2011/2012 Community Grant Funding, to request funds for 1 application seeking funding for 2012 Community Events and seek agreement for 1 Area Board project.

1. Cricklade, Jenner Hall are seeking £5,000 to assist with the repair of the roof
2. Wootton Bassett and Cricklade Extended Services Network is seeking £2,500 for play schemes
3. The Area Board are seeking £5,000 for a project to help support the local business economy.
4. St Bartholomews Flower Guild are seeking £600 toward a 2012 community event

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Royal Wootton Bassett and Cricklade Area Board has been allocated a 2011/2012 budget of £51,680 for community grants and councillor led initiatives. The carry forward for community area grants from the 2010/2011 budget was £6769. The Area Board has allocated £30,453 to Grants and Projects, including £10,000 for Events to celebrate the Jubilee and the 2012 Olympics, leaving a balance of £27,996.
- 1.7. In addition, the sum of £5,226.00 has been allocated to the Area Board for youth projects, £1,500 has been allocated which leaves £3,726 for Youth Projects for the remainder of the 2011/2012 budget.
- 1.8. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2011/12•
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 1 further round of funding during 2012. The remaining will take place on;
 - 28th March 2012

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Royal Wootton Bassett and Cricklade Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Royal Wootton Bassett and Cricklade Area Board will have a balance of £15,496 for community area grants and Area Board Projects £3,726 for Youth Projects and £9,600 for 2012 events from the £10,000 already allocated.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based

projects and schemes.

- 7.2. Implications relating to individual grant applications are outlined within section 8 , 9, 10 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Jenner Hall	Are seeking funds to assist with the repair of the roof	£5,000

8.1.1. Officer recommends that this grant is awarded.

8.1.2. Application meets grant criteria 2011/12 as agreed by the Area Board

8.1.3. Application demonstrates a link to the Community Plan

8.1.4. Application meets locally agreed/Area Board priorities

8.1.5. The applicant is a not for profit group.

8.1.6. The project is to renew stone slated roof.

8.1.7. The project will renew the roof and thus provide a safe and environmentally sound venue for older people and socially isolated people in Cricklade

8.1.8. If funds are not allocated the project will be delayed

Ref	Applicant	Project proposal	Funding requested
9.1	Wootton Bassett and Cricklade extended services	Summer Play Scheme running a mixture of free or affordable activities for young children	£2,500

- 9.1.1. Officer recommends that this grant is awarded.
- 9.1.2. Application meets grant criteria 2011/12 as agreed by the Area Board
- 9.1.3. Application demonstrates a link to the Community Plan
- 9.1.4. Application meets locally agreed/Area Board priorities
- 9.1.5. The applicant is a not for profit group.
- 9.1.6. The project is to run a mixture of either free or affordable activities over the holiday for children ranging from 0- 19 years of age, working in partnership with the children's centres.
- 9.1.7. The project is to meet the needs of children and families who experience barriers preventing them from achieving their full potential by reducing disadvantage
- 9.1.8. If funds are not allocated the summer play scheme will be reduced in content

Ref	Applicant	Project proposal	Funding requested
10.	Area Board	For a project to help support the local business economy by increasing visitor numbers throughout the community area.	£5,000

- 10.1.10. Officer recommends that this grant is awarded.
- 10.1.11. Application meets grant criteria 2011/12 as agreed by the Area Board
- 10.1.12. Application demonstrates a link to the Community Plan
- 10.1.13. Application meets locally agreed/Area Board priorities
- 10.1.14. The project is to help support the local business economy by increasing visitor numbers throughout the community area

Ref	Applicant	Project proposal	Funding requested
11.	St Bartholomew's Flower Guild	A Flower festival over the Queens Jubilee event on June 2/3/4 th at	£600

- 11.1.1 The Area Board allocated the sum of £10,000 for events to celebrate the Queens

Jubilee or the Olympics and this application meets the criteria. The officer recommends this grant is awarded

Appendices:	Appendix 1 Grant application – Jenner Hall Appendix 2 Grant application – Extended Services, together with the summer planner and evidence of need document Appendix 3 Grant application - Area Board Appendix 4 Grant application – St Bartholomew Flower Guild
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Alison Sullivan, Community Area Manager Tel: 07917 721371 E-mail Alison.sullivan@wiltshire.gov.uk
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Royal Wootton Bassett & Cricklade Area Board Report

This report is for the period 01.11.11- 30.11.11

Activities:

FIRES	
Accidental Fires attended	3
Deliberate Fires attended	1
Total Fires	4
No of Co-responding calls(for ambulance service)	11
No of Road Traffic Collisions attended	0
No of fire related deaths	NIL
No of fire related injuries	0
No of Home Fire Safety visits	14

FREE HOME FIRE SAFETY VISITS:

We offer to carry out free Home Fire Safety visits and supply and fit free smoke alarms to any of the following members of our community:

- Over 65;
- Households with children under 5;
- Residents with life limiting mental or physical conditions;
- Households where adults have never worked;
- Those who live in caravans, boats or mobile homes;
- Thatched properties

Simply telephone 0800 389 7849 to book your free Home Fire Safety visit

Accidental Domestic Dwelling Fires Update

Financial year to date April 2011- September 2011

Across the Wilts FRS area there have been 186 accidental dwelling fires during the above period. 43 of those fire where chimney fires.

Of all the accidental dwelling fires...

- 47% occurred during 3pm and 9pm
- 67% occurred in a house with single occupancy
- 43% were caused by adults (18-64)
- 25% were caused by elderly (65 plus)

- 68% started in the kitchen
- 7% started in the bedroom

- 59% of incidents had a smoke alarm system present
- 17% had no smoke alarm system present

Chimney Fires:

With the statistic concerning the level of chimney fires that we have dealt with since April I again provide the following information:

Chimneys for wood burning fires should be swept every three months when in use. If you burn smokeless fuels or bituminous coal, the chimney should be cleaned at least once a year. An annual clean is sufficient for oil and gas fires.

Other safety tips include:

- Have the chimney properly swept – using a vacuum cleaner alone is not sufficient.
- Make sure your fire receives enough air to allow the fuel to burn properly.
- Only burn suitable fuels.
- Do not overload the grate or appliance.
- Maintain your appliance in accordance with the manufacturer's instructions.
- Use a fire or spark guard to prevent accidental fires.
- Inspect your chimney breast, particularly in the roof space. Make sure that it is sound and that the sparks or fumes cannot escape through cracks or broken bricks.
- Make sure you are not at risk from carbon monoxide poisoning by having appliances installed and serviced by competent engineers. Fit a carbon monoxide detector and never block air bricks, vents or flues.
- Extinguish the fire before going to bed or leaving the house

For further information on home fire safety, visit www.wiltsfire.gov.uk

Michael R Franklin

Partnerships & Community Engagement Manager

December 2011

NHS Wiltshire Update– December 2011

1. Free NHS Health Checks

Everyone between the ages of 40 and 74 will be invited for a NHS health check once every five years.

The check will take about 20 minutes and individuals will be asked some simple questions, for example about family history, diet and medication currently being taken. Height, weight, age, blood pressure, sex and ethnicity will be recorded and individuals will also have a simple blood test to check cholesterol levels.

This information will assist in highlighting whether someone is at risk of a heart attack, stroke, kidney disease or diabetes.

Individuals will be taken through their results and discussion will take place, if necessary, on support needed to reduce risks and improve and maintain a healthy lifestyle.

2. New campaign launched to raise awareness of illegal tobacco

A campaign has been launched to raise awareness of the dangers of illegal tobacco and the associated crime it brings into communities across the South West.

The campaign is part of the South of England Tackling Illegal Tobacco for Better Health programme, which is a joint initiative between Smokefree South West, HM Revenue & Customs (HMRC), Trading Standards departments, Police forces and other enforcement and community safety partners.

Illegal tobacco brings increased harm into some of our poorest areas and as no taxes or duty are paid on the tobacco it is offered to children at pocket money prices, making it easier for them to become addicted to smoking.

Figures from a survey undertaken by NEMS Market Research shows:

- Three in five agree that illegal tobacco is a danger to kids
- Nearly four in five think that it brings crime into the community
- Over two thirds who buy illegal tobacco do so from friends, family or colleagues

As part of this awareness, NHS Wiltshire is promoting its Stop Smoking Service in newspapers from January 2012. Stopping smoking provides significant benefits, as the risk from most smoked related illnesses decrease after quitting.

NHS Wiltshire Stop Smoking Service offers free support and advice. Medication is available on prescription and is free for those who do not pay prescription charges. The service provides support in over 100 venues across Wiltshire including GP surgeries, pharmacies and walk-in clinics.

3. Breastfeeding Peer Supporters Training

Volunteers, who passed their breastfeeding training course, supported by NHS Wiltshire are now based at Children's centre in the South West of Wiltshire.

Having trained breastfeeding peer supporters offer new mums advice and support in breastfeeding. Peer supporters play a key role in NHS Wiltshire's strategy to promote and sustain breastfeeding in the county.

Areas are being identified, where breastfeeding rates amongst young mothers is traditionally lower than average, and to encourage breastfeeding further training has been arranged to provide more breastfeeding peer supporters.

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Broad Town Parish Council
Date of Area Board Meeting	Wednesday 25 January 2012

Headlines

- New Community Group set up - rep to attend Neighbourhood Forum Meetings

- PC has formally agreed to participate in Neighbourhood Planning Forum

- PC is negotiating with Wilts Council to take over ownership of the Redhills playing field

Projects

- Road safety project with white gates will now go ahead

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Future Events/Dates for the diary

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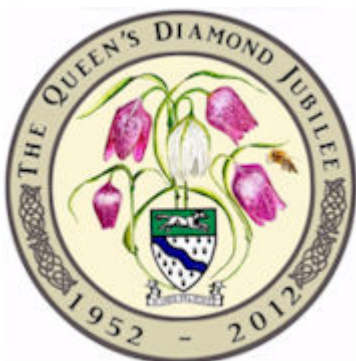
Update for Wootton Bassett & Cricklade Area Board

Update from	Cricklade Town Council
Date of Area Board Meeting	Wednesday, 25 th January 2012

Headlines

- **Town Centre Car Park** – The new car park was finished for Christmas and was officially opened by Councillor David Tetlow on 19th December. It is being well used and a very welcome addition to the High Street. This 45 space car park is free to users.
- **Cricklade Campus** –The Shadow Community Operations Board’s second round of consultation finished on 31st December. A number of helpful workshops took place around the town to help inform the process.
- **Social Media**   - The Town Council can now be followed on Facebook and Twitter.

Projects



- **Diamond Jubilee** – The Town Council continues to work closely with a number of groups in the town towards celebrations and promotional items to mark the 2012 Diamond Jubilee. The design for the mosaic has been agreed and will be created by a local artist for our community garden. This design will also be used on promotional china and on the label for Cricklade’s celebration wine.

- **Tourism** – A Working Party continues to look at tourism promotion to harness opportunities following the town’s win as Champion of Champions in the RHS Britain in Bloom competition.
- **Long Close** – Following acquisition of this land last year, a Working Party, alongside English Heritage, is looking at clearing the area and discussing improvements to footpaths with the Rights Of Way Officer at Wiltshire Council.

Future Events/Dates for the diary

18th February – Big Tree Plant. More trees to be planted at Jubilee Wood
February/March - Churches Together Talks: Jonathan Aitken – 20 February, Baroness Berridge – 1 March, Steve Webb, MP – 9 March, Baroness Cox – 16 March, Paul Jones and Fiona Hendley – 20 March

A full list of events in Cricklade can be found at our Events Diary at www.cricklade-tc.gov.uk

Signed: Shelley Parker, Town Clerk

Date: 12th January 2012

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Purton Parish Council
Date of Area Board Meeting	Wednesday 25 January 2012

Headlines

- New Infant and Junior School – Purton is delighted to have a new school that will bring together a split site. The new state of the art school was opened following the Christmas holidays bringing a good deal of excitement for both the children and staff. The Parish Council has been in discussions with the Church Diocese regarding the future of the old Victorian school building which is fondly thought of by many Purtonians and which has served the village well for several generations.
- Dog Fouling – the Parish Council is going to embark on a poster campaign to try to get the message across that people need to clean up their dogs mess as it is an ongoing problem in the village, in particular in the vicinity of the schools where it can disrupt the day's activities
- The Parish Council has been kept very busy with the major planning applications in its parish namely Ridgeway Farm for 700 dwellings, Widham Farm for 50 dwelling and the extension of the Moredon Bridge development with a further 50 dwellings. Also the recently submitted Tadpole Farm Development for 1,700 dwellings across the border in Swindon Borough. All of these developments in their own right will impact significantly on our village and neighbouring parishes and towns. We have particularly serious concerns about traffic and flooding implications. Two of the applications, namely Ridgeway Farm and Widham Farm, have been taken to the Secretary of State by the applicants due to non determination on the part of Wiltshire Council. We will continue to object to the applications through the necessary process. The Planning Inspectorate requires a response to the Widham Farm application by the 16 January 2012 and the appeal will begin on the 11 April 2012. The Inspectorate requires comments on the Ridgeway Farm application by the 16 February 2012. No date has yet been given for the Inquiry.

Projects

- The Parish Council is looking to improve its web site and is currently considering its options. It is intended that the web site will provide a better interactive link with the public and be more informative and helpful. It will also be useful for the Community led Parish Plan project.
- The Parish Council has joined the Ordnance Survey Public Sector Mapping Agreement (PSMA) and is looking to develop a useful mapping system for the Parish.
- St Mary's Church – the renewing of the path project started before Christmas when Wiltshire Council laid the dropped kerbs adjacent to the road. Further work will commence on the 9th January 2012 and is expected to take 2 weeks to complete the project.

Future Events/Dates for the diary

- Purton's Annual Parish Meeting will be held on Monday 26th March 2012

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Royal Wootton Bassett Town Council
Date of Area Board Meeting	Wednesday 25 January 2012

Headlines

- Christmas Lights Evening Friday 2nd December 2011 – Lights switched on by Simon Weston. A successful night which was well attended.

Projects

- Cemetery - Work has commenced on a new cremated remains area with approximately 104 plots being made available.

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- Jacqui Woolford Memorial Garden-Work has commenced with 1,500 shrubs, 3 benches, 2 litter bins, a picnic table and 30 specimen trees planned. The hedge by the field next to the garden will be reduced in height and width to thicken up the hedge.

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- Recycling Christmas trees - Currently 235 trees have been recycled with bins provided until Saturday 13th January 2012.

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- Updating Signs and Notice Boards – The six notice display boards have been refurbished and updated with Royal Wootton Bassett Town Council. The new signs for the Town’s twenty seven flower beds have also been updated and are ready to replace from within existing maintenance budgets.

-
- Jubilee Lake – A budget of £24,000 has been agreed to provide twenty two additional car park spaces. A company has been commissioned to do the work. Work has commenced to coppice the trees.

Future Events/Dates for the diary

- Community Forum, Memorial Hall Saturday 4th February 10 a.m. – 12 Midday.

Please return completed form to Penny Bell, Democratic Services Officer, by 13 January
email: penny.bell@wiltshire.gov.uk tel: 01249 706613

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Westlea Housing
Date of Area Board Meeting	Wednesday 25 January 2012

Headlines

- Westlea Housing are currently working in Partnership with the Cricklade Youth Development Services to provide an extra evening per week street based youth work and local activities for young people aged 12 to 19 years of age. For more information on what activities are happening in your area for young people please contact Sarah Howes on 01793 853198

Projects

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Future Events/Dates for the diary

- Clean Up Day in Culverhay Cricklade – Monday 13th February, meet at the children’s centre at 10am, litter pick, tidy my garden and rubbish clearance. For more information on how you can get involved please contact Chrissy Baxter on 01249 466019 or e-mail Christina.baxter@westlea.co.uk
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WILTSHIRE COUNCIL

ITEM 13

ROYAL WOOTTON BASSETT & CRICKLADE AREA BOARD
Wednesday 25 January 2012

HER MAJESTY THE QUEEN'S DIAMOND JUBILEE

WILTSHIRE CELEBRATION EVENT

1. Purpose of the Report

- 1.1. To provide the Area Board with an update on the current position and arrangements for the Wiltshire Celebration Event being organised by the Lord-Lieutenant for Wiltshire.

2. Background

- 2.1. Lord-Lieutenants across the country have been asked to organise an event in their County to enable citizens – young and old – to be able to come together to celebrate Her Majesty The Queen's Diamond Jubilee in 2012. The Lord-Lieutenant of Wiltshire, Mr. John Bush, wrote to the Chairmen of all Wiltshire Area Boards last August to invite them to participate in the unique event he was planning to organise in Salisbury Cathedral and Close focussed around the Magna Carta. He felt that the Magna Carta would provide a good focus for the celebration, as it linked to the history of the English democratic monarchy.
- 2.2. The Chairs of Area Boards in Wiltshire met in September 2011 and indicated their full support for this event in Wiltshire.

3. Main Considerations

- 3.1. A press release has been issued from Buckingham Palace announcing the dates of the Diamond Jubilee Tour in 2012. Her Majesty The Queen, accompanied by His Royal Highness The Duke of Edinburgh, and supported by other members of the Royal Family, will be travelling as widely as possible across the whole country. The visit to the South West region will be held over the 1st and 2nd May. The Lord-Lieutenant is hopeful that the Wiltshire event will attract the attendance of a senior member of the Royal Family but he is awaiting confirmation that Wiltshire will be included within the South West visit.
- 3.2. It is intended that the Wiltshire event will therefore be held on either the 1st or 2nd May in the Salisbury Cathedral and Close. It is hoped to have a confirmed date by the end of January.

- 3.3. Irrespective of the decision as to whether the Wiltshire event will feature in the South West tour, the event will still go ahead to mark Her Majesty The Queen's Diamond Jubilee in the County. It is therefore important to progress arrangements. As previously indicated in the Lord Lieutenant's letter, it is intended that each Area Board would have a jousting tent in the Cathedral Close in which they can 'showcase' their history and provide examples of community initiatives which makes their area unique.
- 3.4. To assist in the organisation of this Wiltshire event, the following is being put in place:
- i. 'Jousting style' tents will be sourced collectively through the Lieutenancy Office to obtain a competitive price. These will be erected in time to enable items to be exhibited within the tent prior to the date chosen for the event. The document at Appendix A provides details of the estimated size and cost of tents which can be made available. If the Area Board wished to identify a particular tent which would suit their needs, it would be helpful if this could be notified to the Lieutenancy Office. Alternatively, if it was judged more practical, neighbouring Area Boards might wish to consider joining together rather than having separate tents. The wide range of tent sizes provides this flexibility. It is hoped that by providing an estimation of cost it will be helpful in enabling the Area Board to consider seeking some form of sponsorship towards the cost. An application has been made to the Community Covenant Grant Scheme for a grant to assist with the cost of staging this event.
 - ii. Items to be displayed inside the tent will be at the discretion of each Area Board, but should include items to celebrate Wiltshire's history and all that is good in their area of the County today through the work of local citizens.
 - iii. In addition to Area Boards, it is intended that voluntary organisations, the judiciary and others will also have jousting tents to enable them to showcase their contribution to the life of Wiltshire.
 - iv. An event manager is to be appointed in January. Appropriate contact details will be provided to Area Board Chairmen as soon as possible.
 - v. An electricity supply will be made available to tents. It would be helpful if precise requirements could be notified to the Lieutenancy Office as soon as they are known so that these can be included within overall requirements.
 - vi. It is hoped that in addition to the tents, there will be a medieval theme created in the Close through the addition of individuals in period costume, musical contributions, etc. These elements will be provided through a professional company. Information is currently being compiled around this aspect of the event.

- vii. It is intended that Armed Services personnel will also be involved in the event, including some form of display.
- viii. Inside the Cathedral, there will be groups of children undertaking practical work around elements of the Magna Carta, as well as some musical contributions from young musicians.
- ix. Security and safety aspects around the event are currently under discussion, including appropriate car parking arrangements.

4. Implications

4.1. Environmental Impact of the Proposals

There is no environmental impact around the event as arrangements will be agreed within set requirements by Cathedral staff.

4.2. Financial Implications

There will be financial implications for staging such a large scale event. An application has been made to the Community Covenant Grant Scheme to assist with these financial costs. A decision will be received in March and Area Board Chairmen will be advised in due course if the application has been successful.

4.3. Legal Implications

There are no specific Legal implications related to this report

4.4. HR Implications

There are no specific HR implications related to this report

4.5. Equality and Diversity Implications

It is not envisaged that this event will have any equality and diversity implications as all residents and visitors to Wiltshire will be encouraged to participate in this event.

5. Recommendation

It is recommended that the Area Board consider:

- i. the size of the jousting tent which would best suit their needs
- ii. the items which they would wish to include within their tent
- iii. the electricity requirements for their tent

- iv. the possibility of securing some local sponsorship towards their costs if the grant application is not successful

Report Author: Jean Potter, Assistant Clerk to the Lieutenancy
Tel No: 01225 713103
E-Mail: jean.potter@wiltshire.gov.uk

Appendices: Appendix A – Estimated Size and Cost of ‘Jousting Tents’

Background papers:

QUEEN'S DIAMOND JUBILEE

Wiltshire Event

Jousting Tents/Marquees

Estimated cost based on a four day duration (erected 30th April; taken down on 3rd May, 2012)

Tent Hire Costs

Tent Type	Size	Cost
Triple Tent (allows 5 displayers with middle corridors sectioned off) OR 3 separate Grand Rounds	3 separate rounds + 2 corridors 24 foot round	£2,600 (breaks down to £520 per displayer) £600 per Grand Round
Double Blue and White Pavilion (would accommodate three displayers) OR 2 separate Grand Rounds	2 separate rounds + 1 corridor 24 foot round	£1,700 (breaks down to approx £570) £600 per Grand Round
Oblong Medieval Tent (would accommodate three displayers)	30 foot x 15 foot (separated into three sections)	£1,400 (breaks down to £470 per displayer)
Oblong Medieval Tent (would accommodate two displayers)	20 foot x 12 foot	£1,000 (£500 per displayer)
1 x Grand Round	24 foot round	£600
1 x Large Round	80 foot round	£600
5 x Medium Round	15 foot round	£400 per Medium Round Tent
1 x Trader's Tent	12 foot x 5 foot	£600
5 x Round Tent	15 foot square	£500 per Round Tent
5 x Round Tent	18 foot square	£550 per Round Tent

Additional Considerations/Costs:

1. Staffing costs: £1,000 for each company supplying = £3,000
 £500 transport costs for each company supplying = £1,500
 TOTAL to be divided across tents: £4,500
 (assuming 25 displayers = £180 each, to be added to tent cost)
2. Security aspect: £250 per day: required overnight 30th April, 1st and 2nd May to 'protect' tents. Two security people needed paid by hourly rate estimated at £10-12 per hour.
3. Bed and breakfast accommodation costs may be required for night before set up.
4. Carpeting will incur additional cost but is unlikely to be required.
5. VAT is additional to quotation.

The Grand Round Pavilions can be erected and joined with a corridor.

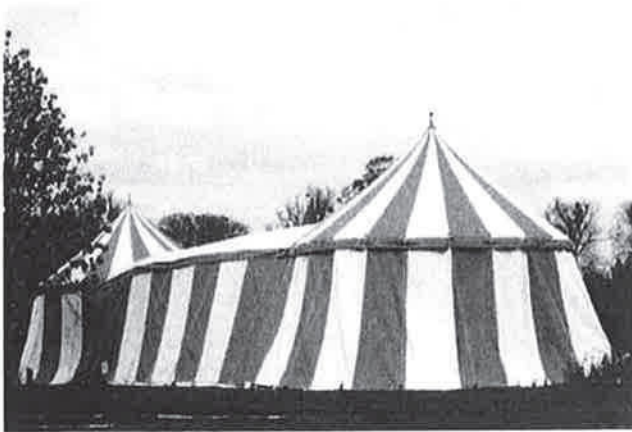


Pavilion Dimensions

Diagram above shows the Historic Grand Round Pavilion dimensions

Specification

Grand Round

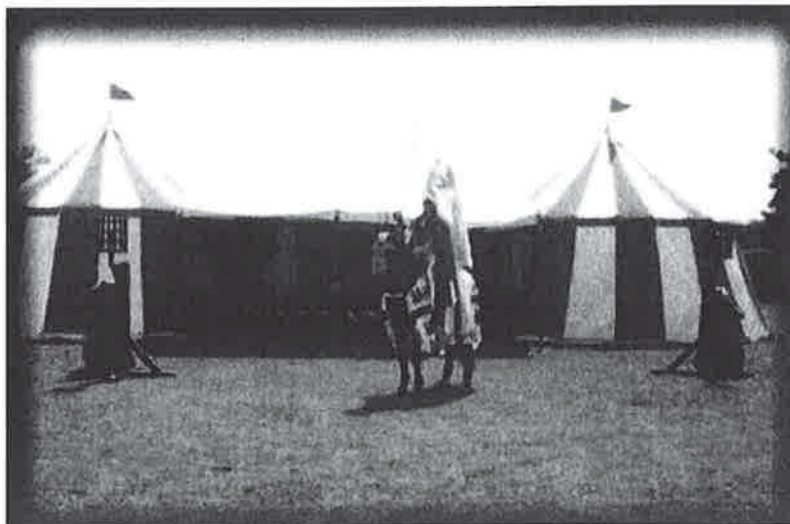
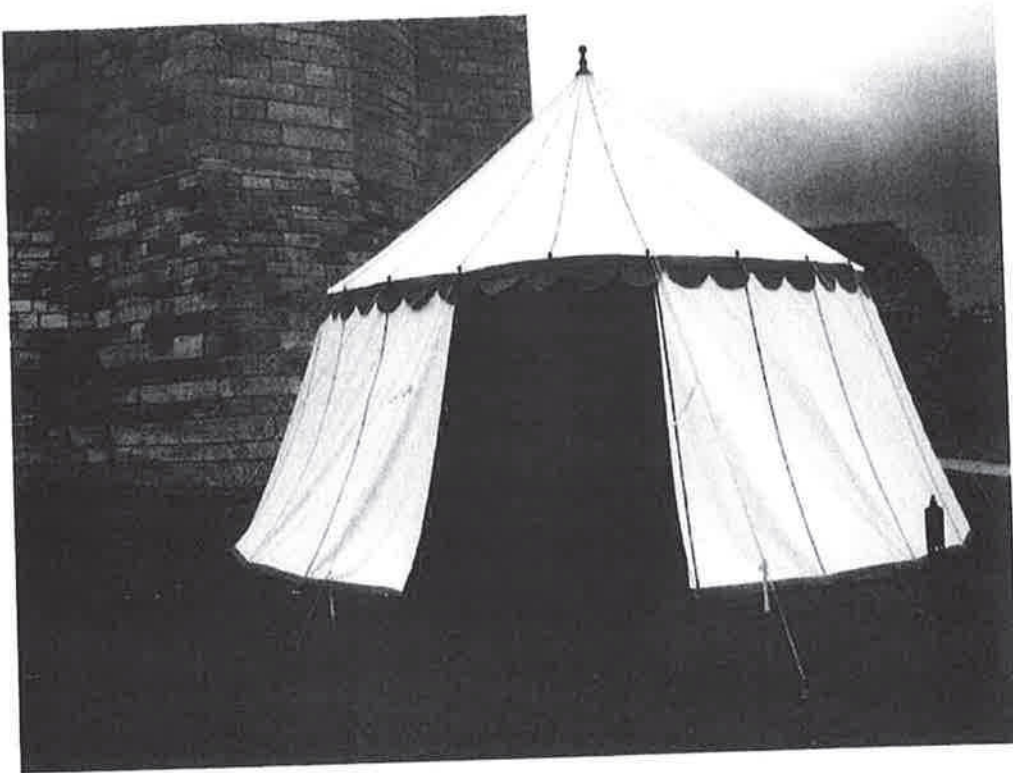


Two Grand Round Pavilion Tents with corrdior



Grand Round Pavilion on its own

[images/medieval_head.htm]



Medieval Tournament Tents

If you are looking for the ultimate setting for a medieval wedding or corporate event then nothing compares to the largest selection of medieval tents to hire available from the kingdom of Fantaysia. The largest seating 140 in banquet style. Others sized tents are available to hire also. With their wonderful wooden cartwheel ceilings they are stunning in appearance and add something special to any event.

WOOTTON BASSETT & CRICKLADE AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Wednesday 28 March 2012	Cricklade Town Hall	<p>Provisional: Participatory Budgeting event</p> <p>Community Area Grants will be considered</p>	None
Wednesday 30 May 2012	St Bartholomew's Primary School, Royal Wootton Bassett	<p>Provisional: Volunteering in Wiltshire Fees and Charges Policy Appointments to Outside Bodies and Working Groups Appointment of Chairman and Vice Chairman</p> <p>Community Area Grants will be considered</p>	Councillor Lionel Grundy (Children's Services)

Wednesday 25 July 2012	Lyneham Primary School	Provisional: No provisional items Community Area Grants will be considered	Councillor Keith Humphries (Public Health and Protection Services)
Wednesday 26 September 2012	Cricklade Town Hall	Provisional: No provisional items Community Area Grants will be considered	Councillor John Noeken (Resources)

Officer Contacts

Community Area Manager: Alison Sullivan (alison.sullivan@wiltshire.gov.uk)

Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)

Service Director: Laurie Bell (laurie.bell@wiltshire.gov.uk)